

MEADOWMONT COMMUNITY ASSOCIATION (MCA)

BOARD OF DIRECTORS MEETING

25 JANUARY 2018

DIRECTORS ATTENDING: Karen Curtin, Laurel Files, Erika Haydon, Debra Ives, Rollie Olin, Bonnie Simms
STAFF: Bill Ferrell (Manager)

MINUTES

Bill Ferrell, MCA Manager, convened the meeting at 7:30 p.m., and welcomed new board member, Erika Haydon.

ELECTION OF 2018 MCA BOARD OFFICERS (Ferrell, Manager)

ACTION:

Rollie Olin moved, seconded by Bonnie Simms, approval of the *following 2018 slate of officers for the Meadowmont Community Association: President, Karen Curtin; Vice President, Bob Stoothoff; Treasurer, Debra Ives; Secretary, Laurel Files.* The motion was approved unanimously.

APPROVAL OF MINUTES (Curtin, President)

The board approved the November and December Board of Directors minutes, as well as the 2017 Annual Meeting minutes, by acclamation.

FINANCIALS (Debra Ives, Treasurer; Bill Ferrell, Manager)

December 2017 Financial Report: Debra Ives reported that the “excess” of income reflected expenses expected but not yet incurred, and a high number of home closings (which could not be precisely predicted).

ACTION:

Debra Ives moved, seconded by Bonnie Simms, that the *December treasurer’s report be accepted.* The motion was approved unanimously.

2017 Audit: Debra reported that the auditors (Blackman and Sloop) had been engaged and had begun their evaluation; there is not yet a timeline for completion.

2018 BOARD MEETING SCHEDULE (Ferrell)

Ferrell shared a proposed meeting schedule for 2018.

ACTION:

Debra Ives moved, seconded by Rollie Olin, that the *proposed 2018 meeting schedule be adopted.* The motion was approved unanimously.

MCA FOUNTAINS IN SUMMIT PARK (Curtin)

Karen reviewed the policy detailed by the board regarding funding for the MCA fountains in Summit Park, namely:

BOARD POLICY ON MCA OWNED FOUNTAINS

This policy is being adopted by the MCA Board to accommodate a request from a Summit Park resident to provide third-party funding for the continued operation of MCA-owned fountains in Summit Park. As Board policy, it is subject to change by any subsequent board policy:

- As owner of both fountains, MCA will maintain absolute control over all maintenance and repair decisions, including need, vendor selection, and cost approval. MCA will, however, consider input from the third-party funder in making these decisions.
- MCA will annually determine, in its sole discretion, the amount available for fountain maintenance in that year's budget (set at \$5,000 for 2018). This amount will be provided in addition to water and electric costs.
- Once MCA's annual budgeted amount has been spent on the fountains, any maintenance or repair costs that are incurred must be funded by a third party.
- MCA will have sole responsibility for selecting contractors and soliciting estimates for unbudgeted maintenance or repair work.
- MCA will submit the selected contractor's estimate for unbudgeted maintenance or repair work to the third party for payment and must receive a check for the full amount within 10 business days for the work to be undertaken.
- Upon completion of the work, MCA will provide the third party with the final bill and request payment for any excess above the estimate within 10 business days. (If the estimate is higher than the final bill MCA will refund the difference.)

ACTION:

Rollie Olin moved, seconded by Bonnie Simms, that *the board approve the policy on MCA owned fountains that was detailed at its December meeting*. The motion was approved unanimously.

EVENTS (Rollie Olin, Chair)

Rollie Olin reported that all bands for the Gazebo and Village performances have been confirmed. Bill reported that he has reached out to food trucks and is waiting for responses. There was consensus of the board members also to provide ice cream cups to the first attendees at each of the Gazebo events (number of cups to be decided later).

MANAGER'S REPORT (Ferrell)

Mulching Street Trees: There was board consensus to have Myatt Landscaping do a deep turning of earth/compacted mulch layers around MCA street trees (recommended by Bartlett Tree Service for tree health) and to follow this with Myatt's regular mulching subject to Bill's follow up with Bartlett to ensure that adding the mulch will not undo the benefit of deep turning.

GOOD OF THE ORDER (Ferrell)

Nothing additional

There being no further business, the meeting was adjourned by acclamation at 8:20 p.m.

Next Board Meeting
FRIDAY, February 16, 2018
MCA OFFICE

